



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
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MINUTES
October 3, 2011

The meeting began at 7 p.m. In attendance were Chairman Tom Dumont, Commissioner Mike Martin and Secretary, Terry Atwood. Commissioner David Crandall was absent.

The minutes of 8/29/2011 were accepted as written.

Brett Rock, who was on the agenda for 7 pm, called and cancelled earlier in the day.

Board discussed resident's request for berm at 29 Pleasant St. Tom stated that the Highway Dept. does not install curbing.

Board discussed Sue Psaledakis' request for curb installation in front of 17 Pleasant St., the former Convenient Mann. Again, Tom stated that installing curbing is beyond Highway's expertise. This project would require an engineered drawing/design showing existing grades, etc. Because this is a state numbered road, the state may need to approve this project. It also may need to be ADA compliant. The Highway Dept. has no budget for engineering costs. However, if a design is prepared and subsequently approved by the state, the curbing in the MUD district is available to use if it meets the state's requirements.

At 7:15 p.m. Dick Henry approached the Board. He stated that he, Sue Psaledakis and a couple of other residents would like to build an island at the intersection of Thorndike and High Streets, similar to the existing island at the intersection of Thorndike and Forest Streets. Tom stated that the Board needs to see a sketch showing curbing, location, layout of the pole, and road width. He stated that he wants to give the Highway Dept. someplace to scrape to and does not want the road width reduced. He stated that the Highway Dept. does not install curbing. Mike Martin also stated his concern about restricting road width and the difficulty this would make for the plows to get around.

Dick opined that the existing island is a mess. He wants to use the existing island making elevation changes. Tom stated that from high point to high point he wants no less than 6" and no more than 8" curbing exposed. He only wants the island raised 1.5" at the most.

Dick asked who could do the work. Tom stated that Earthscape has done work for the town before and they might be able to help him. He further stated that there may be curbing in the MUD district behind the library and suggested Dick take a look there. The curbing for the island at Forest/Thorndike Streets came from the MUD district. Further discussion took place regarding the 'yield' sign and whether it may be better placed on the island. Dick stated this project is in the preliminary stages and questioned which board he should bring the sketch back



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to. Tom stated that Highway works in conjunction with the Selectmen and Dick should bring the sketch to Highway when it's prepared. He also stated there are regulations regarding signs that will need to be taken into consideration. He stated the proposed island will not be maintained by the Highway Dept. Dick stated that he and a small group of residents are prepared to maintain the island.

Dick Henry left the meeting at 7:30 p.m.

Tom signed payrolls. The overtime budget was reviewed. It was noted that there is a balance remaining of \$1283.00 in the 'non-snow' overtime budget after personnel were called out for hurricane damage last month. It was noted that if this budget is overrun, a transfer may have to be made from another Highway budget by the end of the fiscal year.

Board reviewed a letter from MEMA regarding the Statewide Public Safety Mutual Aid Law. After discussing with Danice, Terry learned the Selectmen are aware of this and, at this point in time, have not made a decision on whether or not to accept the policy. The adoption of this law would provide cities and towns the ability to request and receive mutual aid from other municipalities caused by disasters such as flooding, hurricanes, tornadoes, etc.

A Chapter 90 project request to pave sections of River and Westford Streets has been approved by the state. David Tully is working on scheduling the paving within the next few weeks.

The poor condition of the salt shed was discussed. David Tully will be purchasing lumber to shore up the sides of the salt shed for this upcoming winter.

Tom requested Terry to find out from Jeff Rider the status of the drawings and their submission to the state for McGovern's wall. If they are, in fact, 100% complete, Highway needs a copy.

The next meeting is to be determined.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Terry Atwood
Highway Secretary